

## Parent PLUS Borrower Address Change Form

By completing this form, you are authorizing George Mason University to update the Parent PLUS Loan refund address in our system.

Please note, this only changes the address for a Parent PLUS loan refund check. This form will not change the mailing address for your student and it will not update your address with the Department of Education for loan servicing information. FSA User ID information can be updated at <https://studentaid.gov/> and you should also contact your loan servicer. Your student can update their personal information through Patriot Web.

Please note processing a new Parent PLUS Loan refund can take between 3 – 4 weeks.

### Instructions for Completing and Submitting This Form

This form can only be completed by the borrower of the Parent PLUS loan. Please include a copy of your photo ID **and** lease **or** utility bill with the updated address. **Forms that are not signed or not accompanied with documentation showing the updated address will not be processed.**

Please complete this form and then **print it to sign using a pen**. You can submit this form to our office in person, by mail, fax, or using the MSSC Secure Document Link. For instructions on how, please review the [Secure Document Submission Guide](#).

### Student Information

Student Name: \_\_\_\_\_ G#: \_\_\_\_\_

### Parent Borrower Information and New Address

Parent Borrower's Name: \_\_\_\_\_

Parent Last 4 Digits of SSN: \_\_\_\_\_ Parent Date of Birth (MM/DD/YY): \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Parent Phone Number: \_\_\_\_\_ Parent Email: \_\_\_\_\_

### Parent Borrower Authorization

The signing of this document by anyone other than the parent borrower whose information is provided above is a forgery punishable by law. By signing I authorize George Mason University to update my mailing address for Federal Direct Parent PLUS Loan refunds only in accordance with the terms listed above.

***Do not type or use a mouse to sign. Please print this form and then sign using a pen.***

Parent Borrower's Signature: \_\_\_\_\_ Date: \_\_\_\_\_