

**The Jimmy and Rosalynn Carter School for Peace and Conflict Resolution**  
**PHD Planning Sheet**  
**Total Credits: 72**

**Student Name:**  
**G#**

**Advisor:**

**Projected Graduation Date:**

**Projected COMP Exam:**

<b>Coursework (60 total)</b>			
<b>Introduction</b> CONF 801 (3 Credits) (fall) _____ (year taken)			
	<b>Theory</b>	<b>Research</b>	<b>Practice</b>
<b>Foundation</b> 12 required credits with student options in each category	Choose 2 of the following (enter the term planned) (6 Credits) 802 – (FA/SP) _____ 803 – (FA/SP) _____ 804 – (FA/SP) _____	Choose 2 of the following (enter the term planned) (6 Credits) 811 – (FA/SP) _____ 812 – (FA/SP) _____ 813 – (FA/SP) _____	
<b>Specialization</b> 12 electives credits with distribution across three categories.	Satisfied with any graduate level course with theoretical emphasis. (3 Credits)  Course _____ Term _____	Satisfied with a graduate level course with research emphasis. (3 Credits)  Course _____ Term _____	Satisfied with any graduate level course with practice emphasis.  (6 Credits)  Crse _____ Crse _____ Term _____ Term _____
<b>Electives</b> (33) credits	General electives credits including Transfer Credits for prior degree.  Course _____ Term _____    Course _____ Term _____    Course _____ Term _____    Course _____ Term _____  Course _____ Term _____    Course _____ Term _____    Course _____ Term _____    Course _____ Term _____  Course _____ Term _____    Course _____ Term _____    Course _____ Term _____ (COMP Prep/897)		

<b>Transfer of Credit (Maximum 30 credits)</b>			
	# of Credits	Previous Degree	Conferral Date
<b>Previous MS from S-CAR/ Carter</b>		MS Conflict Analysis	
<b>Other Relevant Graduate Degree</b>			

<b>Dissertation (Combined 12 credits total - must have minimum 3 credits of CONF 999)</b>				
Course Name	Course Number	Number of Credits	Semester/Year Completed	Grade
Doctoral Dissertation Proposal	CONF 998			
Doctoral Dissertation Research	CONF 999			
<b>Language Requirement</b>				

Student Signature  
 Advisor Signature:

Date:  
 Date:

## DISSERTATION RESEARCH POLICY - CREDIT REQUIREMENT

**CONF 998- Dissertation Proposal (3-6 Credits)-** After advancing to candidacy, doctoral students must register for CONF 998 until they receive approval of their dissertation proposal. Registration can be for 3 or 6 credits. Students must register for at least 3 credits of 998 each semester, some students will need to register for 6 credits a semester to maintain full-time status for visa, scholarships, or student loan requirements.

- CONF 998 - Doctoral Dissertation Proposal Credits: 1-6 (All CONF 998 courses are graded In Progress until completion of the proposal. At that time, a grade of Satisfactory is issued.)

**CONF 999- Dissertation Research (1-6 credits)-** To enroll in CONF 999, students must submit a signed copy of their dissertation proposal signature sheet to their academic advisor requesting the CRN number necessary for registration each semester. *Students must register for at least 3 credits a semester of 999.* Once a PhD candidate has taken **12 combined credits of 998 & 999-** including at least 3 credits of CONF 999, the student can then register for just one credit a semester of 999. Students registering for 1 credit of 999 and claiming full-time equivalency are required to complete [Full Time Equivalence Form](#) signed by their Chair, advisors and the Dean. Registration for 999 courses requires having been advanced to candidacy: and having an appointed committee and an approved proposal.

- CONF 999 - Doctoral Dissertation Research Credits: 1-12 (All CONF 999 courses are graded In Progress until the dissertation defense is successfully completed. At that time, a grade of Satisfactory is issued.)"

### ***What does this mean:***

Students register for CONF 998 until their dissertation proposal is complete and signed by the committee. **You must register for at least 3 credits per semester until the proposal is done. If you need to be full-time you must register for 6 credits of CONF 998 for every semester until your proposal is done,** (hence an incentive to get it done quickly).

***You cannot register for CONF 999 until your proposal is complete*** and signed by your committee. If your proposal is signed before the add/drop date for a semester you can switch your registration to CONF 999 at that point. If it is not, you will wait until the following semester to register for your first semester of CONF 999.

In your ***first semester of CONF 999 you must register for at least 3 credits*** and be continuously registered/enrolled until you successfully defend your dissertation. If you need to be full-time for financial aid/VISA purposes, you will have to register for 6.

***Once you have completed 12 credits of combined dissertation proposal and research credits (998 & 999) including at least 3 credits of CONF 999*** you can drop to registering for 1 credit of CONF 999 each semester, which you will continue to register for every fall

and spring semester until your dissertation is complete. ***You only need to register for summer if you plan and get approval from your chair to defend in the summer.*** For those that need to be full-time, there is a full-time equivalence form you fill out that your chair and the dean sign that allows you to be considered full time at that stage (this has to be redone every semester). See form link: [Full-Time Equivalent Status Form](#)

**Please keep these policies in mind- If you don't adhere to them, you will be required to pay for credits that are missing before graduation.**